



MINUTES OF THE 2023 ANNUAL MEETING

May 27, 2023

1. Call to Order

The 2023 Annual Meeting of the Silver Lake Management District was called to order by Board Chairman Jim Purinton at 10:15 a.m. at the Copper Bottom Bar & Grill, 28836 Silver Lake Road, Salem, WI.

a. Statement of Compliance

Chairman Purinton read the Statement of Compliance: Pursuant to Chapter 33 of the Wisconsin Statutes, the Board of Commissioners of the Silver Lake Management District on April 28, 2023, mailed a written notice of the Annual Meeting to all Owners of Property within the District as listed on the Kenosha County tax rolls. Also, pursuant to Chapter 33, a Class 2 Notice of the Annual Meeting was published in the Kenosha News on May 16, 2023, and May 23, 2023.

Purinton added that notice of the Annual Meeting was also emailed to the District's list of owners, residents, and friends and posted on the District's website on April 28. The notice was also posted at the Silver Lake Post office, the Copper Bottom, the Community Library, and the Salem Lakes Village Hall on May 9.

b. Introduction of Current Board

Chairman Purinton introduced the current Board of Commissioners of the Silver Lake Management District:

- John Coffey, appointed by the Kenosha County Board as the County Representative.
- Bill Hopkins, Trustee of the Salem Lakes Village Board, recently appointed by the Village Board as its representative.
- Harry Laws, elected to a 2-year term at the last Annual Meeting, and currently serving as the Treasurer to the Board.
- Jim Purinton, elected to a 1-year term at the last Annual Meeting, and currently serving as Chairman of the Board.

Purinton said Commissioner Donna Kubik was unable to attend the meeting. Kubik was elected to a 3-year term at the last Annual Meeting and serves as Secretary to the Board.

Purinton introduced guests Craig Helker, WDNR, and Scott McComb, Wis Sea Grant.

2. Final Call for Nominations from the Floor / Candidate Statements

Commissioners John Coffey and Harry Laws, serving as Election Judges, called for nominations from the floor. Hearing none, the nominated candidates were asked to make a statement concerning their candidacy for election to the Board. Larry Kohn and Jim Purinton spoke to those gathered.

3. Votes Were Placed Into The Ballot Box

Commissioner Coffey collected the filled-in ballots in the Ballot Box.

4. 2023 Hybrid Water Milfoil (HWM) Treatment

Chairman Purinton said that, with the 2023 HWM lake treatment, the District has officially taken over responsibility for invasive species treatment from the Silver Lake Protection Association.

Purinton stated that a primary purpose for forming the District was to provide consistent financial and institutional support for annual treatment of the lake's most invasive aquatic plant, the Hybrid Water Milfoil. The Silver Lake Protection Association spent over \$160,000 in private funds and WDNR grants battling the HWM over the past decade, including over \$100,000 for a full lake treatment in 2015, an effort that eliminated the choking weed growth that covered 40% of the lake at that time.

Purinton asked if it seemed like there were fewer weeds in the lake in 2022 than there were in 2021. Raised hands showed that a vast majority of those in attendance agreed with that statement. Purinton then presented maps of the fall 2021 and the fall 2022 HWM surveys which demonstrated that the HWM problem in 2022, for whatever reason, was less widespread than the prior year. He said this was a common observation in many lakes in southeastern Wisconsin.

Purinton then referred to the map of the 2023 HWM treatment which was limited to about 3.2 acres in two areas, one near the Village swimming beach and the other just north of the Village launch ramp. These two areas have had HWM infestations in prior years. The two areas were treated on May 16.

Purinton noted that the annual spring treatment is recommended by the District's lake consultant based on the prior fall's survey. The proposed 2023 treatment area, originally focused only on the Village Beach, was expanded to include the area north of the Village boat launch after communications with property owner, Jim Christian. Purinton also noted that the 2023 treatment included the actual Village Beach Swim Area, which has been hampered by weed growth in past years, and that the District should consider this area for annual treatment as needed.

5. Aquatic Plant Management Plan

Chairman Purinton noted that the preparation of an updated Aquatic Plant Management Plan (APMP) was authorized at last year's Annual Meeting. The prior Silver Lake APMP was published in 2013, and APMP's are supposed to be updated every five years.

Purinton said the District, with the help of the lake consultant, prepared and submitted a WDNR grant application in fall 2023. In February, the WDNR awarded the District a \$7,945 grant to fund 2/3 of the cost of the APMP. The Silver Lake Protection Association also pledged \$1,500 toward the cost of the APMP preparation, further reducing the District's cost.

Craig Helker, WDNR, said that meetings like the Annual Meeting and the APMP process were democracy in action. He said the APMP process starts with a comprehensive survey of plants in the lake and also includes a survey of lake users regarding their lake use and their views of the importance of the lake's environmental and recreational resources, as well as various invasive species mitigation methods. The user survey helps to define goals as well as support for strategies for managing invasive species in the lake. The APMP is then drafted to include details on the lake's aquatic plant populations and strategies for managing invasive species. The proposed APMP goes through a public review process before adoption by the District and approval by the WDNR.

Purinton summarized by saying that the lake user survey, after its approval by the District and the WDNR, will be widely distributed to lakefront property owners, residents, boaters, visitors, and nearby residents, probably in late summer. He said the public review of the draft plan will occur during the 2023-2024 winter.

6. Aquatic Invasive Species Education & Outreach

Scott McComb, Wisconsin Sea Grant, said he provides aquatic invasive species prevention activities in southeastern Wisconsin. His group is one of several organizations that support efforts to improve water quality, including Wisconsin Department of Natural Resources, Extension Lakes, and Wisconsin Lakes.

McComb said much lake information is captured through the Citizen Lake Monitoring Network. Bill Erb currently collects water clarity data for Silver Lake through the program. McComb is looking for people to provide aquatic invasive species (AIS) monitoring throughout the summer to detect any new species before they become a larger issue.

McComb also said that what we do before -- and after -- we go on the water matters. He encouraged all boaters to practice the Wisconsin Prevention Steps of Inspect, Remove, Drain, Never Move. He said he will be working on funding a watercraft inspector for the DNR launch area on Silver Lake for the busy weekends of the 2024 season through the statewide Clean Boats, Clean Waters program (CBCW). CBCW teaches boaters the prevention steps and why aquatic invasive species are an issue. It also provides data on boater movement, which helps identify what AIS to watch for. He said that, so far, starry stonewort, mystery snails, and rusty crayfish have not been found in Silver Lake, although some are found in nearby lakes.

Contact Scott 608-890-0977 or mccomb@aqua.wisc.edu for more information.

7. Silver Lake No-Wake Buoys

Chairman Purinton said the Village installed the lake's No-Wake Buoys in the past week, but that compared to prior years, there are far fewer buoys, and he has heard complaints that they appear to be installed in the "wrong" locations. He said the District has been in communication with the Village and would work with the Village to rectify the situation as soon as possible.

Purinton said the District Board discussed the location of No-Wake Buoys last fall, noting that some were in different locations than in prior years. When those in attendance were asked, a show of hands indicated that a majority agreed with that conclusion. At a meeting with the Village Administrator last fall, Mike Murdock said the District was much better suited than the Village to work with property owners and lake users to determine proper buoy locations. The District Board then decided to pursue a buoy location project this summer.

Commissioner Coffey said he would lead the effort to work with representative property owners from around the lake to locate the buoys in their historical and/or preferred locations. The buoy locations would then be recorded via GPS so they could be installed in the same locations in future years.

Purinton said the Village Administrator also asked if the District could take over full responsibility for the No-Wake Buoys. The former Village of Silver Lake managed the buoys, and the responsibility for the buoys passed to the Village of Salem Lakes when it was formed. But Murdock explained that all other lake districts in the Village have responsibility for the buoys in their lakes.

Purinton said the District Board discussed No-Wake Buoys at a subsequent meeting and, on April 25, approved the District's takeover of the responsibility of the No-Wake Buoys beginning in 2024. The details of the takeover are yet to be determined and will be discussed and approved by the Board this fall. Commissioner Coffey said he was exploring how to accomplish the annual installation, removal, and winter repair and maintenance of the 30+ buoys, probably through third-party vendors selected through a bidding process.

8. District Financials

a. 2022 Actuals v Budget

Board Treasurer Laws presented the 2022 financial results. He said the largest variance from budget came from the SLPA donation which was the surplus from last year's 2022 Silver Lake Fundraising Campaign (which paid for District formation legal expenses and the 2022 HWM lake treatment). He also said the website construction cost more than budgeted, and that the grant preparation for the Aquatic Plant Management was an unexpected expense. He concluded by saying that, per Wisconsin statutes, the 2022 financials were reviewed by an independent party who also provided an accrual basis financial statement. The 2022 Actuals v Budget can be found on Exhibit A at the end of these meeting minutes and also on the District website.

b. 2023 Year-to-Date v Budget

Laws also reviewed the 2023 Year-to-Date v Budget, noting that the tax levy collection comes in

over time, but that it will be received by late summer. Unbudgeted revenues include the WDNR advance payment on the APMP grant and the expected SLPA contribution to the APMP preparation. On the expense side, the largest variance relates to the much lower-than-budgeted HWM treatment. The result is a substantial year-end projected cash surplus which would grow the District's reserves to approximately \$40,000. See Exhibit B for the 2023 Year-to-Date v Budget presented at the meeting.

c. Proposed 2024 Budget

Laws and Purinton presented the proposed 2024 Budget, noting that the proposed tax levy was the same as 2022. The proposed 2024 budget also includes WDNR grant revenues and consultant expenses regarding the completion of the APMP. Other budgeted 2024 programs include \$25,000 for the 2024 HWM lake treatment, \$10,000 for No-Wake Buoys, and a \$10,000 Reserve for Future Projects. Purinton noted he was pleased that the District's cash reserve was growing, as he expected there will be a need to fund more comprehensive HWM lake treatment or other large projects in future years. See Exhibit B for the proposed 2024 Budget.

A motion was made by Connie Zyer, 27818 Silver Lake Road, and seconded by Mark Wnek, 402 S Cogswell, to approve the 2024 Budget which includes the \$52,000 tax levy and the three budget items \$10,000 and over. The motion passed.

9. Election Results

Commissioner Coffey reported the election results: 42 votes for Jim Purinton and 16 votes for Larry Kohn. Jim Purinton was elected to a 3-year term on the Board.

10. Other Business

Chairman Purinton announced that Commissioner Donna Kubik has resigned her position on the Board and that, pursuant to Wisconsin statutes, the Chair will appoint a replacement subject to Board ratification. He thanked Donna for her nearly four years of service, first on the SLPA committee that helped create the District and then for her contributions on the Board. He noted that Donna prepared the District logo and was instrumental in the preparation of the District website.

Purinton then said that, due to questions at last year's Annual Meeting, the District prepared a Boating page on the District website that included the boating rules and regulations for Silver Lake. He summarized some of the rules:

- The Village has established No-Wake Hours from Sunset to 10am and a No-Wake Zone which is the land side of the No-Wake Buoys.
- State boating regulations require that all motorized boat operators born after January 1, 1989, complete a boating safety course. Motorized boat operators must be at least 12 years old with an exception that an 11-year old can operate a non-PWC motorized boat if an adult is present.

- Faster boats need to stay at least 100 feet away from slower or anchored boats.
- Motorized boats need to stay 100 feet away from all non-motorized boats.
- Towing is to be done in a counterclockwise direction on the lake side of the No-Wake Buoys. Two tow lines maximum, and no more than the manufacturer's recommended maximum passengers in a tube. Every person being towed must wear a lifejacket.
- There must be a lifejacket on board for every person on any kind of boat, with the sole exception for sailboards. This includes paddle boards, peddle boats, etc.

Purinton said the Board will be meet immediately after the Annual Meeting to, among other things, elect officers for the coming year.

Purinton asked if there were any further questions or comments. There were none.

11. Adjournment

A motion to adjourn was made by Harry Laws, 306 N Cogswell, and seconded by Kurt Olmem, Silver Lake Road. The motion passed and the meeting was adjourned at 11:10am.

Respectfully submitted,
Jim Purinton for
Donna Kubik, Secretary

EXHIBIT A

2022 YEAR-END FINANCIALS



2022 RECEIPTS AND EXPENSES

CASH BASIS

12/31/2022

	2022 BUDGET	2022 ACTUAL	Variance	
CASH RECEIPTS				
Tax Levy	-	-	-	
Grants	-	-	-	
Donations	4,000	4,158	158	
SLPA Loan	5,000	5,000	-	Note 1
SLPA Donation	-	5,805	5,805	Note 2
TOTAL CASH RECEIPTS	9,000	14,963	5,963	
CASH EXPENSES				
Website	4,590	5,853	(1,263)	
Aquatic Plant Mgmt Plan	-	1,750	(1,750)	Note 3
Administration				
Annual Meeting	500	459	41	
PO Box	-	110	(110)	
Banking	-	35	(35)	
Legal	500	-	500	
Insurance	2,180	2,178	2	
Acctg/ Audit	360	-	360	
Subtotal	3,540	2,782	758	
Contingency	870	-	870	
TOTAL CASH EXPENSES	9,000	10,385	(122)	
CASH SURPLUS (DEFICIT)	-	4,578		

Note 1: See both cash and accrual financial statements at <https://silverlakemgmdist.org/meeting-minutes>

Note 2: Surplus from 2022 Silver Lake Fundraising Campaign

Note 3: Cost for preparation of WDNR Grant Application

Independent Accountants Compilation Report

For the accompanying financial statements of the Silver Lake Management District (SLMD), which are comprised of the Statement of Activities and the Statement of Financial Position for the year ending December 31, 2022, I have performed a compilation engagement. A compilation is different from a full review or audit, where the American Institute of Certified Public Accountants would require me to perform procedures to obtain assurance there are no material modifications that should be made to the statement to conform with Generally Accepted Accounting Principles (GAAP) or International Accounting Standards (IAS). A compilation engagement is not an audit or a review of the financial statements. For preparation of the report I traced all transactions from source documents and performed limited inquiries as to the accuracy or completeness of the information provided by SLMD and did not perform a full evaluation of internal controls. Accordingly the statements are the responsibility of the Board of Commissioners of SLMD, and I do not express an opinion, a conclusion, nor provide any assurance on them.

Based on my limited investigations, I am not aware of any material modifications that should be made to the Statement of Activities and Statement of Financial Position and consider them to be representative of the observed activity of the financial transactions of the Silver Lake Management District for the year ending December 31, 2022.

Handwritten signature of Gregory B. Bupp in black ink, consisting of two lines: "Red Rock" and "Business Advisors".

Red Rock Business Advisors
Gregory B. Bupp
February 15, 2023

Silver Lake Management District
Statement of Financial Position
Period Year Ending December 31, 2022

Assets

Cash & Deposit Accounts	\$	4,578
Other Assets		-

Total assets

\$	<u>4,578</u>
----	--------------

Liabilities and Net Assets

Interest Payable		192
Note Payable - SLPA		5,000
Total Liabilities	\$	<u>5,192</u>

Net Assets - Deficiency		<u>(614)</u>
-------------------------	--	--------------

Total Liabilities and Net Assets

\$	<u>4,578</u>
----	--------------

Silver Lake Management District
Statement of Activities
January 1, 2022 through December 31, 2022

Change in Net Assets:

Revenues:		
Individual Contributions/Donations	\$	4,158
SLPA Donations		5,805
		<hr/>
Total Revenues and Gains		9,963
		<hr/>
Expenditures		
Aquatic Plant Management		1,750
Information & Education		5,853
Operating Expenses:		
Annual Meeting		459
PO Box		110
Bank Charges		35
Insurance		2,178
Accrued Interest		192
Total Operating Expenses		<hr/> 2,974
		<hr/>
Change in Net Assets		(614)
		<hr/>
Unrestricted net assets, beginning of year		-
		<hr/>
Unrestricted net assets, end of period	\$	<hr/> <hr/> (614)

EXHIBIT B

2023 YEAR-TO-DATE v BUDGET



2023 BUDGET / EXPECTED

CASH BASIS

4/30/2023

	2023 BUDGET	Actual Jan-Apr	2023 EXPECTED	Variance	
CASH RECEIPTS					
Tax Levy	52,000	35,924	52,000	-	Note 1
Grants	-	5,947	5,947	5,947	Note 2
Donations	-		1,500	1,500	Note 3
Interest	-		-	-	
TOTAL CASH RECEIPTS	52,000	41,871	59,447	7,447	
CASH EXPENSES					
Aquatic Plant Mgmt Plan	10,000		9,500	500	Note 4
HWM Treatment	25,000		4,500	20,500	Note 5
SLPA Loan Payoff	5,300		5,267	33	Note 6
Administration					
Website	2,500	531	1,381	1,119	
Insurance	2,500	2,202	2,202	298	
Legal	1,000		-	1,000	
Annual Meeting	500		500	-	
PO Box	100		60	40	
Banking	200		-	200	
Audit	700	363	363	337	
Contingency	200		-	200	
Reserve for Future Projects	4,000		-	4,000	
TOTAL CASH EXPENSES	52,000	3,096	23,773	28,227	
CASH SURPLUS (DEFICIT)	-	38,775	35,674		
PROJECTED CASH POSITION					
Start of Year	4,578	43,353			
End of Year			40,252		

Note 1: Tax receipts received February-August

Note 2: Advance payment from WDNR APMP Planning Grant

Note 3: SLPA Donation toward updated APMP

Note 4: Estimated cost of APMP during calendar year

Note 5: Cost of HWM treatment far below budget

Note 6: Loan pay off as of 5/15/23

EXHIBIT C

PROPOSED 2024 BUDGET



PROPOSED 2024 BUDGET

CASH BASIS

5/27/2023 Annual Meeting

	2024 BUDGET	
CASH RECEIPTS		
Tax Levy	52,000	Note 1
Grants	1,982	Note 2
Donations	-	
Interest	-	
TOTAL RECEIPTS	53,982	
CASH EXPENSES		
Aquatic Plant Mgmt Plan	2,400	Note 3
HWM Treatment	25,000	Note 4
No-Wake Buoys	10,000	Note 5
Administration		
Website	1,000	
Insurance	2,600	
Legal	500	
Annual Meeting	500	
PO Box	100	
Banking	100	
Audit	700	
Contingency	1,082	
Reserve for Future Projects	10,000	
TOTAL CASH EXPENSES	53,982	
CASH SURPLUS (DEFICIT)	0	
PROJECTED CASH POSITION		
Start of Year	40,252	
End of Year	50,252	Note 6

Note 1: Same tax levy as 2023

Note 2: WDNR Grant which reimburses two-thirds of cost of APMP update

Note 3: Estimated cost of APMP in calendar year 2024

Note 4: Budget for 2024 spring HWM treatment and fall 2024 lake survey

Note 5: Budget for No-Wake Buoys installation, removal, R&M

Note 6: Includes 2024 \$10,000 Reserve