



MEETING MINUTES OF THE BOARD OF COMMISSIONERS

December 17, 2024

1. Call to Order

The meeting of the Board of Commissioners of the Silver Lake Management District (the “District”) was called to order at 6:35 pm, Tuesday, December 17, 2024, at the Silver Lake Community Center, 113 S First Street, Silver Lake, WI.

2. Roll Call

Dee Andershock
John Coffey (via phone)
Harry Laws
Jim Purinton
Vacant position for Village Representative

Guest Presenter: Dave Engels discussed Water Quality–Fall Baseline Sample

3. Open Meeting Law Compliance Check

The Open Meeting Law requirement for 24-hour notice of the meeting was satisfied. The December 17 Board Meeting Notice with agenda was posted on the District website and at the Silver Lake Post Office, the Salem Lakes Village Hall, and the Community Library on December 13.

4. Approval of Minutes of September 25, 2024, Board Meeting

Motion to approve the minutes made by Coffey and seconded by Andershock.
Motion passed.

5. Citizen Comments: None

6. Chairman's Report

- a. Purinton said there is a vacancy on the Board. Bill Hopkins resigned. The Salem Lakes Village Board will appoint a replacement.
- b. SLMD Website
 - i. Purinton presented the 2024 Website Usage Report
 - 1. 2024 website visits increased from 2.2k to 4.6k and MailChimp subscriptions increased from 275 to 1,154 (five were "invalid" emails that bounced back).
 - 2. The website was apparently attacked by bots.
 - 3. Image Management eliminated obvious fake subscriptions and installed a software fix to help prevent future bot subscriptions.
 - ii. Possible winter 2025 website updates:
 - 1. Add dam height information to the Lake Levels tab.
 - 2. Add Water Quality tab – 2024 Baseline Sampling with results provided by Engels from UW-Stevens Point.
 - 3. Add possible Lake Buoys tab. Purinton will contact the Village Administrator for content and approval. Possible content includes information on No-Wake, Hazard, Mooring Buoys, etc.
 - 4. Early 20th Century Silver Lake History
 - 5. Purinton will send all draft content to Board members for review and comment prior to posting, as required.

7. Treasurer's Report

- a. Laws presented the Treasurer's Report and YTD Financials (Exhibit A). He requested approval of payment for invoices for PO Box \$58.00, Image Management \$1,012.88, Bitco Insurance Companies \$615.00, and Horton Group \$1,813.00. Motion to approve payments made by Coffey and seconded by Andershock. Motion passed.
- b. Laws also requested approval of independent review of 2024 financials by Red Rock Business Advisors if within the 2024 budgeted amount. Motion to approve independent review made by Coffey and seconded by Andershock. Motion passed.
- c. Laws discussed opening an additional Certificate of Deposit (CD) ladder to get a return on reserve funds. Laws recommended

\$30,000.00 be invested in an additional Chase Bank CD ladder. Motion to approve investment made by Andershock and seconded by Coffey. Motion passed.

- d. Laws said, given the amount of the Special Projects Reserve Fund, he may recommend reducing the 2026 tax levy. He will present the proposed 2026 Budget at the next board meeting.
- e. Motion to approve the Treasurer's Report made by Coffey and seconded by Andershock. Motion passed.

8. Commissioner Comments – none

9. 2024 Fall Lake Survey & 2025 HWM Lake Treatment

- a. Purinton presented the highlights of the Fall Survey report which found approximately 12 acres of milfoil in various areas. This is down from previous years. There were no high density HWM areas. The Fall Survey did not find Starry Stonewort where it was last year. That does not mean it is not out there, just that it was not in the same location.
- b. 2025 HWM Treatment Program: Purinton asked for approval of the recommended spring 2025 HWM Treatment and contracting with Wisconsin Lake and Pond Resource at a cost not to exceed \$6,000 to carry out the spring 2025 HWM Treatment and the fall 2025 invasive species survey. Motion to approve made by Andershock and seconded by Coffey. Motion passed.

10. 2024 and 2025 Water Safety Patrols

- a. Andershock presented the highlights of the 2024 Water Safety Patrols
 - i. SLMD executed a contract in May with Kenosha County Sheriff Department for 2024 Water Safety Patrols consisting of at least four hours each weekend throughout the summer.
 - ii. The results of the 2024 Water Safety Patrols program were discussed at September Board meeting: 105 hours from May 25 - September 3 (presence reduced unlawful behavior, eight citations, nine warnings, and 14 boat inspections).
 - iii. The 2024 Water Safety Patrols cost \$5,500.
 - iv. The Kenosha County Sheriff Department submitted the paperwork to the Wisconsin DNR for reimbursement.
 - v. 75% of the cost (\$4,125) is expected to be reimbursed to SLMD by WDNR in the first quarter of 2025.
- b. 2025 Water Safety Patrols
 - i. Kenosha County Sheriff Department communicated that they

will be using volunteer officers next year and employ overtime pay.

- ii. They will attempt to fulfill SLMD's goal of at least a 4-hour patrol every Saturday and Sunday from Memorial Day weekend through Labor Day weekend.
- c. Resolution: Approve contracting with the Kenosha County Sheriff Department for summer 2025 Silver Lake Safety Patrols at a cost not to exceed \$15,000 with the goal being a 4-hour patrol each Saturday and Sunday from Memorial Day to Labor Day.
- d. Motion to approve resolution made by Andershock and seconded by Coffey. Motion passed.

11. 2024 Lake Levels

- a. Purinton said the SLMD now has two full years of data for lake levels and will continue to record monthly from March through November every year.
- b. 2024 lake levels were above 2023 all through the summer due to monthly rain totals exceeding lake evaporation and outlet creek discharge.
- c. The 2024 Lake Levels chart has been uploaded to the website.

12. Water Quality – Fall Baseline Sampling

- a. Engels said the fall water quality analysis report should be out in the next few weeks. He will prepare a spring and fall chart to share with the board.
- b. Engels would like to see a report on human versus animal e-coli readings near the Village beach which has been closed at times in past summers due to high e-coli contamination. Need to find a lab that can do the analysis to make the distinction.
- c. Engels will work with Purinton to add the Water Quality Baseline Analysis to the website.

13. Expansion of the SLMD Board to Seven Commissioners

- a. Purinton said Board members have for some time commented to him on the possibility of expanding the Board.
- b. He said he researched the topic and concluded that the Silver Lake Management District Board of Commissioners could expand by adding two more elected Commissioners, resulting in a Board consisting of seven Commissioners versus the current five.
- c. State Statutes Chapter 33 governs Lake District Formation and Operation. SLMD's attorney confirmed the following:
 - i. Lake district boards all have five members with two appointed commissioners and three elected commissioners.

- ii. Expansion of a lake district board of commissioners by two elected members is allowed if approved at an annual meeting of the lake district.
 - iii. A quorum for lake district board meetings is always three commissioners.
- d. Rules/Implications
 - i. Adding two more elected commissioners to the SLMD Board

must be approved by majority vote of electors at an Annual Meeting.

- ii. Even though the SLMD Board would consist of seven members, the Board would only need three members present to conduct business.
- iii. The Wisconsin Open Meeting law will continue to prohibit three or more commissioners from conducting lake district business outside of a meeting that has not had the required public notice.
- e. The Board discussed the Advantages/Disadvantages of Expanding the Board to Seven Commissioners
 - i. Advantages: More people to help with projects taken on by the Board, more representation of lake property owners, more ideas.
 - ii. Disadvantages: More difficult to get seven people in the same room at the same time for meetings, more opinions may result in more difficult conversations.
- f. Purinton said there is a process that must be followed to expand the SLMD Board of Commissioners:
 - i. The first step: Put the expansion question on the Annual Meeting Agenda to be voted on by the electors. After discussion, the Board moved to put the question on the Annual Meeting Agenda. Motion made by Laws and seconded by Andershock. Motion passed.
 - ii. The next step: The Board will approve the final Annual Meeting Agenda at its next meeting which will include the agenda item regarding the question on expanding the Board.
 - iii. The approved Annual Meeting Agenda will then be distributed as part of the Annual meeting materials. There will be an explanation of the proposal to expand the Board included.
 - iv. Before the Annual Meeting, at least three candidates will need to be nominated for Commissioner to be put on the ballot.
 - v. The proposal to expand the Board will then be voted on by the electors present at the 2025 Annual Meeting.
 - 1. This vote will **precede the election of Commissioners.**
 - 2. If the proposal to expand the Board is approved by the electors, three Commissioners can then be elected (staggered terms of 1,

- 2-, and 3-year terms based on total votes received).
3. If the proposal does not pass, only one Commissioner will be elected to a 3-year term.

14. Date and Venue of the 2025 Annual Meeting

- a. The Board decided that the 2025 Annual Meeting should be held at 10:00 am, Saturday, May 24, 2025, at Copper Bottom Pavillion. Coffey to reserve the date and time with Copper Bottom.
- b. The Board reviewed the Annual Meeting Checklist and will discuss it in detail at the next Board meeting.

15. Any Other Topics: Quagga Mussels have been discovered in Lake Geneva as their invasion of the Great Lakes is now spreading to Wisconsin's inland lakes. Quagga mussels are larger than zebra mussels and could be a future problem for Silver Lake. There are currently no recommended WDNR mitigation methods once they are established in a lake.

16. Next Board meeting: Tentatively scheduled for 6:30pm, Wednesday, April 9, 2025, at the Silver Lake Community Center. The meeting will focus on Annual Meeting preparation.

17. Adjournment: Motion made to adjourn by Laws and seconded by Coffey. Motion passed. Meeting adjourned at 7:55 pm.

Respectfully submitted,

Dee Andershock



2024 BUDGET / YEAR-TO-DATE

CASH BASIS

as of 12/14/2014

	2024 BUDGET	Actual Jan-Mar	Actual Apr-May	Actual Jun-Aug	Actual Sep-Dec	2024 YTD	
CASH RECEIPTS							
Tax Levy	52,000	34,610	2,019	15,371		52,000	Note 1
Grants	1,982		1,480			1,480	Note 2
Donations	-					-	
Interest	-				84	84	Note 7
TOTAL RECEIPTS	53,982	34,610	3,498	15,371	84	53,564	
CASH EXPENSES							
Aquatic Plant Mgmt Plan	2,400	7,910				7,910	Note 3
HWM Lake Treatment	25,000		8,282		3,500	11,782	Note 4
Water Safety Patrols	-				5,500	5,500	Note 5
Water Quality Sampling	-		308			308	Note 8
No-Wake Buoys	10,000					-	Note 6
Administration						-	
Website	1,000		802			802	
Insurance	2,600	2,025				2,025	
Legal	500	336				336	
Annual Meeting	500					-	
PO Box	100				58	58	
Banking	100					-	
Supplies	-	55	451	65		571	Note 9
Audit	700	391				391	
Contingency	1,082					-	
Reserve for Future Projects	10,000					-	
TOTAL CASH EXPENSES	53,982	10,717	9,843	65	9,058	29,684	
CASH SURPLUS (DEFICIT)						23,881	

Note 1: Final tax distribution received 9/20/24 \$15,371.02

Note 2: Final WDNR APMP Grant payment below budget; APMP total cost was below budget and grant was % of cost

Note 3: Overage amount was budgeted for 2023 but paid 2024

Note 4: Actual cost for 2024 spring HWM treatment, fall 2024 lake survey (2900) and report (600)

Note 5: Actual 2024 water safety patrol expenses. Expect 75% WDNR reimbursement or \$4,125 in 2025.

Note 6: Village retained responsibility for No-Wake Buoys

Note 7: Interest received on CDs

Note 8: Reimbursement to D Engels for UW-Stevens Pt lab analysis of water sample

Note 9: Annual Meeting mailing & supplies and checks reordered

End of 2023 year checkbook balance	\$ 43,573.40
2024 results a/o Dec	\$ 23,880.65
Total assets	\$ 67,454.05
Checkbook Balance	\$ 67,369.38
CD's	\$ 30,084.40
Bank Total Assets	\$ 97,453.78