



MEETING MINUTES OF THE BOARD OF COMMISSIONERS

September 12, 2023

1. Call to order

The meeting of the Board of Commissioners of the Silver Lake Management District (the “District”) was called to order at 6:30pm, September 12, 2023. The meeting was held at the Silver Lake Community Center, 133 S. 1st St., Silver Lake, WI.

2. Roll Call

Present: Dee Andershock
 John Coffey
 Bill Hopkins
 Harry Laws
 Jim Purinton

Two guests were present.

3. Open Meeting Law Compliance Check

The Open Meeting Law requirement for a 24-hour notice of the meeting was satisfied. The September 12, 2023 Board Meeting Notice with agenda was posted on the District’s website (www.silverlakemgmt.org) on September 6 and the Salem Lakes Community Library, the Silver Lake Post Office, and the Salem Lakes Village Hall on September 11, 2023.

4. Approval of Minutes of August 2, 2023 Board Meeting

A motion was made by Hopkins, seconded by Laws, to approve the Minutes of the August 2, 2023 meeting of the Board of Commissioners. There was a brief discussion/clarification that the Meeting Minutes would be posted after Board approval. The motion passed.

5. Discussion and Possible Action Concerning 2024 Clean Boats, Clean Waters Program (CBCW) for Silver Lake

- A. Purinton suggested the meeting begin with this item as Scott McComb, UW Sea Grant/Invasive Species Information Specialist for southeast Wisconsin, was present.
- B. McComb said that the rules have changed since the CBCW program was discussed by the Board last year. He stated that he can be a resource for the district, but he is no longer able to apply for the CBCW WDNR grant. The District would need to apply for the WDNR grant and hire the employees.
- C. Hopkins asked who covers insurance costs if an employed person gets hurt.
- D. Purinton asked if McComb has spoken to the Kenosha County Parks department about the people they hire in the summer. Would they be willing to handle the administration of hiring the inspectors if the district and the grant paid the employees. McComb would train and assign dates for them. McComb agreed to pursue this idea with the County Parks supervisor.
- E. Coffey said it is very difficult to get volunteers to do CBCW work on weekends, so using unpaid volunteers as inspectors is not a good solution.
- F. There was a discussion about splitting the grant's required 200 hours of inspection between two lakes, possibly Powers Lake (as was suggested by McComb last year), so as not to overwhelm boaters.

G. It was generally agreed that unless the County, or some other entity could be involved who would hire the inspectors, the District would not be interested in sponsoring the CBCW program for Silver Lake.

H. A resolution was proposed:

Provided that an arrangement could be made with Kenosha County or another entity that will hire the inspectors, and further provided that another lake might be interested in sharing the 200 inspector hours, the Chair is authorized to apply for the WDNR Clean Boats, Clean Waters grant due November 15, 2023.

I. Laws made the motion, Coffey seconded, and the motion passed.

J. The Board will further discuss this topic at the December Board meeting.

6. Aquatic Plant Management Plan (APMP) Status Report: Field Survey and Lake User Survey

A. Field survey of aquatic plants in the lake was completed the week of August 21. Some takeaways:

- a. Excellent diversity—over two dozen native species
- b. HWM - only 2-3 acres will be recommended for 2024 treatment
- c. New invasive species reported – Starry Stonewort:
 - i. Only one small location in lake has been identified so far.
 - ii. It is spreading in southeast Wisconsin, including neighboring lakes, largely by fragmentation – boat propellers cut it and spread it. McComb said the WDNR has had mixed results in treating it and has concluded that, unless it is in a nuisance area (channel), the current recommendation is not to treat it.
 - iii. It will be included in the APMP.

- B. Lake User Survey – Good response so far. Open response period thru the end of September.
- C. APMP Draft Report will be reviewed at the December Board meeting and include results of Lake User Survey. The draft APMP report will also undergo WDNR review, then public review in the first quarter of 2024.

7. Chairman's Report

Chairman Purinton reported on a number of topics:

- A. No-Wake Buoys—Purinton transmitted the August 3 Board Resolution to the Village President and the interim Village Administrator. The Village Board discussed the issue on August 7 and, on August 14, voted to keep responsibility for No-Wake Buoys in Silver Lake.
- B. John Coffey's term as the Kenosha County representative to the SLMD Board ends December 31, 2023. The Kenosha County Executive is planning to recommend the reappointment of John Coffey. The recommendation will go through the County Board committee process and then to the full County Board for approval. Purinton thanked Coffey and the Silver Lake Protection Association (SLPA) for all that has been done to help form the District and then provide needed organizational and project funding to the district over the past two years.
- C. Lake Level – Due to the dry, hot summer, the lake level is now just as low as last year at this time, but still about 3-1/2 inches above 2021's low. Purinton shared a graph showing the lake levels.
- D. Purinton will look into creating district email for Board members for district business and report back to the Board in December.

8. Treasurer's Report

Treasurer Laws presented his report (Exhibit A).

- A. Receipts totaling \$14,122.34 were received since the May Board meeting. The full \$52,000 2022 tax levy has been received. Expenses totaling \$7,447.94 were paid. The resulting bank balance was \$46,315.78.

- B. Laws will file the required forms regarding the district's 2023 \$52,000 tax levy with the Village and the state by their respective deadlines.
- C. Invoices for payment: \$960 invoice from Axley Attorneys. A motion to approve payment was made to by Coffey, seconded by Laws, and was passed.
- D. A motion to approve the Treasurer's Report was made by Hopkins, seconded by Coffey, and was passed.

9. Other Topics for Discussion

Several topics were raised and discussed, including the following:

- A. Maybe look at law enforcement for next summer.
- B. Maybe investigate possible wash stations at the WDNR launch ramp.
- C. There will be available money in the 2024 Budget, as some projects (such the \$10,000 for No-Wake Buoys and the \$25,000 for 2024 Lake Treatment) will not be needed or fully utilized and could be reallocated. The Lake User Survey may provide some guidance regarding issue priorities.

No decisions were made regarding future discussion or investigations regarding the topics raised.

10. Next Board Meeting

The next Board meeting was tentatively be scheduled for Tuesday, Dec 5, 2023, at 6:30pm at the Silver Lake Community Building. Likely agenda items include the draft APMP, proposed 2024 lake treatment, and 2024 annual District administrative expenses.

11. Adjournment

A motion to adjourn was made by Coffey, seconded by Laws, and was passed. The meeting was adjourned at 7:30pm.

Respectfully submitted,

Dee Andershock, Secretary

Exhibit A – Treasurer's Report can be found on the next page.



2023 BUDGET / YTD ACTUAL

CASH BASIS

9/5/2023

| | 2023 BUDGET | Sept 2023 Actual YTD | Variance | |
|--------------------------------|----------------|-------------------------|---------------|--------|
| CASH RECEIPTS | | | | |
| Tax Levy | 52,000 | 52,000 | - | Note 1 |
| Grants | - | 5,947 | 5,947 | Note 2 |
| Donations | - | - | - | Note 3 |
| Interest | - | - | - | |
| TOTAL CASH RECEIPTS | 52,000 | 57,947 | 5,947 | |
| CASH EXPENSES | | | | |
| Aquatic Plant Mgmt Plan | 10,000 | 3,626 | 6,374 | Note 4 |
| HWM Treatment | 25,000 | 3,550 | 21,450 | Note 5 |
| SLPA Loan Payoff | 5,300 | 5,267 | 33 | Note 6 |
| Administration | | | | |
| Website | 2,500 | 701 | 1,799 | |
| Insurance | 2,500 | 2,202 | 298 | |
| Legal | 1,000 | - | 1,000 | |
| Annual Meeting | 500 | 500 | - | |
| Admin/Acctg / Audit | 1,000 | 363 | 637 | |
| Contingency | 200 | - | 200 | |
| Reserve for Future Projects | 4,000 | - | 4,000 | |
| TOTAL CASH EXPENSES | 52,000 | 16,209 | 35,791 | |
| CASH SURPLUS (DEFICIT) | - | 41,738 | | |
| PROJECTED CASH POSITION | | | | |
| Start of Year | 4,578 | | | |
| End of Year | | 46,316 | | |

Note 1: Tax receipts received

Note 2: Advance payment from WDNR APMP Planning Grant

Note 3: SLPA Donation toward updated APMP

Note 4: Estimated cost of APMP during calendar year

Note 5: Cost of HWM treatment far below budget

Note 6: Loan pay-off as of 5/15/23