



MEETING MINUTES OF THE BOARD OF COMMISSIONERS

September 25, 2024

1. Call to Order

The meeting of the Board of Commissioners of the Silver Lake Management District (the "District") was called to order at 6:30 pm, Wednesday, September 25, 2024, at the Silver Lake Community Center, 113 S First Street, Silver Lake, WI.

2. Roll Call

Dee Andershock
John Coffey
Bill Hopkins
Harry Laws
Jim Purinton

Guest Presenter: Kevin Hajduk, Village of Salem Lakes Public Works Superintendent

3. Open Meeting Law Compliance Check

The Open Meeting Law requirement for 24-hour notice of the meeting was satisfied. The September 25 Board Meeting Notice with agenda was posted on the District website, at the Silver Lake Post Office, the Salem Lakes Village Hall, and the Community Library on September 20.

4. Approval of Minutes of 2024 Annual Meeting and the Minutes of the Board of Commissioners Meeting held May 25, 2024

- a. Motion to approve the minutes of the 2024 Annual Meeting held on May 25, 2024, made by Laws and seconded by Hopkins. Motion passed.
- b. Motion to approve the minutes of Board of Commissioners Meeting held on May 25, 2024, made by Hopkins and seconded by Laws. Motion passed.

5. Citizen Comment Opportunity: None

6. Chairman's Report

- a. Rock Lake is seeking Kenosha County Board approval for the formation of a lake district.
 - i. 40-acre lake south of Trevor near the IL/WI border, is about three miles from Silver Lake. The association has been dealing with the lake's milfoil infestation for years. They are looking for a stable financial base and institutional leadership.
 - ii. Dave Hoke, President of the Rock Lake Protection Association reached out for information and direction on the county process.
 - iii. The RLPA made a successful petition to the county, but received a negative recommendation from the County committee that reviewed the petition due to some confusion concerning which properties should be in the district. The RLPA may need to resubmit a new petition with modified proposed boundaries for their lake district.
- b. Waterford Waterway Management District
 - i. Approached our District for interest in participation in a "shared communication system."
 - ii. Purinton said it probably wasn't needed as we have been able to communicate with other lake districts when needed. Board members agreed with Purinton.
- c. Website Updates: Chair Message updated with 2024 Annual Meeting Recap and MailChimp email list of approximately 275. Also updated Coming Events with the September 25 Meeting Notice and added approved Minutes of the March Board Meeting. A report on this year's website usage and the MailChimp email list will be prepared for the December board meeting.

7. Treasurer's Report – Exhibit A

- a. Laws reviewed the District's financial position through September. He highlighted that final 2023 tax proceeds of \$15, 371 were received this

summer.

- b. Invoices expected this fall include \$3,500 to \$4,000 for fall Hybrid Water Milfoil survey performed by Wisconsin Lake and Pond Resource and \$5,500 to \$6,000 for the 2024 water safety patrols undertaken by the Kenosha County Sheriff Department.
- c. Additionally, the board already authorized a payment to Dave Engels is expected to request reimbursement for UW-Stevens Point's analysis of the water sample to be taken this fall. Laws will create a separate "Water Quality" budget line item going forward.
- d. One of the four Certificates of Deposit is maturing and will be allowed to rollover. \$84 in interest is not yet recorded.
- e. Motion to approve Treasurer's Report made by Hopkins and seconded by Coffey. Motion passed.

8. Village Report: Hopkins and Hajduk

- a. The WDNR controls the placement of No-Wake Buoys and approved the permit for the Village's placement of the No-Wake Buoys. The buoys will remain in the same locations in 2025, with the possible addition of one more that was missing from the original request to WDNR.
- b. The Village controls the Hazard Buoys. Next summer the village will add one more south of the WDNR launch to warn boaters of the shoal off the point.
- c. Mooring Buoys: There were six mooring buoys this year with only two approved by the WDNR. The village will discuss taking over responsibility for mooring buoys in Silver Lake and will address allowing mooring buoys in the shallow areas of Silver Lake, particularly in the northeast corner.
- d. Hajduk will provide the village's map of the No-Wake and Mooring Buoys in Silver Lake for possible addition to the District website.

9. Invasive Species

- a. The fall Hybrid Water Milfoil (HWM) Survey was delayed but is expected to be completed by early October. A report will be prepared to include recommendations for 2025 HWM Lake Treatment. The Board will review this report at the December Meeting.
- b. Quagga mussels have been found in Lake Geneva. This is worrisome for Silver Lake if boats are launched without thorough washing when they come from other lakes.
- c. Will contact the "Clean Boats, Clean Waters" group again to try to pursue the program for 2025.

10. Water Safety Patrols

- a. Andershock reported on the summer's water safety patrols conducted by the Kenosha County Sheriff Department (KCSD). KCSD deputies logged over 105 hours patrolling the lake, and their presence was helpful in decreasing unlawful behavior. KCSD gave out 8 citations, 9 warnings, and inspected 14 boats for proper equipment and licensing.
- b. The cost to the District is expected to be \$5,500 to \$6,000, below the \$7,000 maximum in the contract. The invoice is expected this fall.
- c. The KCSD water safety patrols met the WDNR eligibility requirement for up to 75% reimbursement of the District's costs. KCSD will file the reimbursement application with the WDNR. The District is expected to receive the reimbursement check from the WDNR in 1Q 2025.
- d. KCSD Sergeant Waldow spoke with Andershock at the end of the season and highly recommended continued patrols.
- e. The Board agreed to continue the program in 2025 and will ask for an increase in water patrol hours during the weekends from Memorial Day to Labor Day. Andershock will explore increased patrols with KCSD, with further discussion of the 2025 water safety patrols at the December meeting.

11. Lake Levels Report through September

- a. Lake levels were 5" to 10" above 2023 levels due to this year's frequent rainfall throughout the summer.
- b. The updated Lake Levels chart has been posted on the SLMD website.

12. Report on Outlet Dam

- a. Coffey measured the height of the dam by shooting a laser from the top of the dam board to the concrete culvert where the authorized summer water level is approximately 6-1/2" below the top of the steel beam. The dam is approximately 4" to 6" lower than the level allowed by the state's authorized summer water level.
- b. The dam is in good condition and is performing as designed, according to the WDNR. Because the dam is owned by a property owner, the District is not in control of the dam, but the District could take the lead for dam redesign and remodeling efforts.
- c. The Board agreed that it probably is not worth pursuing changing the height of the dam at this time and that the District should revisit the issue when there are repairs to be made to the current dam.

13. Water Quality – Fall Baseline Sampling

- a. Dave Engels will take a water sample at fall turnover to send to UW-Stevens Point for analysis. The Board will have that information at the December meeting.
- b. There was a very high E-Coli level at the Village beach at DeWitt Park which shut down the beach for a short period this summer. The cause was speculated as probably due to the number of geese on the beach. The beach was also closed during treatment of aquatic plants in the swim area.

14. Next Board Meeting: The next Board Meeting is tentatively scheduled for December 10, 2024. Possible agenda items include 2025 insurance and other administrative costs, the 2025 HWM Treatment Program, the 2025 water safety program, and planning for the 2025 Annual Meeting.

15. Adjournment: Motion made to adjourn by Laws and seconded by Hopkins. Motion passed. Meeting adjourned at 7:45 pm.

Respectfully submitted,

Dee Andershock



2024 BUDGET / YEAR-TO-DATE

CASH BASIS

as of 9/21/2014

	2024 BUDGET	Actual Jan	Actual Feb-Mar	Actual Apr-May	Actual Jun-Aug	2024 YTD	
CASH RECEIPTS							
Tax Levy	52,000	22,832	11,779	2,019	15,371	52,000	Note 1
Grants	1,982			1,480		1,480	Note 2
Donations	-					-	
Interest	-					-	Note 7
TOTAL RECEIPTS	53,982	22,832	11,779	3,498	15,371	53,480	
CASH EXPENSES							
Aquatic Plant Mgmt Plan	2,400		7,910			7,910	Note 3
HWM Lake Treatment	25,000			8,282		8,282	Note 4
Water Safety Patrols	-					-	Note 5
No-Wake Buoys	10,000					-	Note 6
Administration							
Website	1,000			802		802	
Insurance	2,600		2,025			2,025	
Legal	500		336			336	
Annual Meeting	500			451		451	
PO Box	100					-	
Banking	100					-	
Supplies	-		55		65	120	Note 9
Audit	700		391			391	
Contingency	1,082					-	
Reserve for Future Projects	10,000			308		308	note 8
TOTAL CASH EXPENSES	53,982	-	10,717	9,844	65	20,626	

Note 1: Final tax distribution received 9/20/24 \$15,371.02

Note 2: Final WDNR APMP Grant payment; total cost below budget

Note 3: Overage budgeted in 2023 but paid 2024

Note 4: \$14,000 cost for 2024 spring HWM treatment and fall 2024 lake survey

Note 5: 2024 water safety patrol expense estimated at \$7,000. WDNR reimbursement in 2025.

Note 6: Village retained responsibility for No-Wake Buoys

Note 7: interest on CDs not included yet (84.40)

Note 8: dispersed to Dave Engles for water analysis

Note 9: Checks reordered

End of 2023 year checkbook balance	\$ 43,573.40
2024 results a/o Sept	\$ 32,854.27
Total assets	\$ 76,427.67
Bank Total Balance	\$ 76,427.67 (includes 4 x \$7500 CDs)
Checkbook Balance	\$ 46,427.67 (does not include \$30k in CDs)