



MEETING MINUTES OF THE BOARD OF COMMISSIONERS

September 14, 2022

1. Call to Order

The meeting of the Board of Commissioners of the Silver Lake Management District (SLMD) was called to order at 6:00 p.m., Wednesday, September 14, 2022. The meeting was held at the Copper Bottom Bar & Grill, 28836 Silver Lake Road, Salem, WI

2. Roll Call

Present: John Coffey
 Donna Kubik
 Harry Laws
 Jim Purinton
Absent: Ted Kmiec

3. Open Meeting Law Compliance Check

The September 14, 2022, Board Meeting Notice was posted on the Management District's website, the Silver Lake Post Office, the Copper Bottom Bar & Grill, the Salem Lakes Community Library, and the Salem Lakes Village Hall on September 7, 2022.

4. Approval of May 28, 2022 Annual Meeting Minutes

A motion was made by Harry Laws, seconded by John Coffey to approve the Minutes from the May 28, 2022, Silver Lake Management District's Annual Meeting. The motion was approved.

5. Approval of May 28, 2022 Board Meeting Minutes

A motion was made by Harry Laws, seconded by Donna Kubik to approve the Minutes from the May 28, 2022, Silver Lake Management District Board Meeting. The motion was approved.

6. Chairman's Report

Chairman Purinton reported he met with a group from Cross Lake, who are considering forming a lake district. This meeting was to learn about the lake, its issues, and to share the process and timeline for establishing the Silver Lake Management District. He also received a call from Craig Helker, WDNR, asking him to talk with another group interested in forming a lake district, but to date, they have not made any contact.

7. Treasurer's Report

Treasurer Laws reviewed the 2022 Budget/Actual Report:

- a. Invoices received from Image Management LLC and Jim Purinton were paid in accordance with a Board Resolution approved on May 28, 2022.
- b. On June 13, 2022, via e-mail, a majority of the Board approved Image Management LLC's invoice of \$85 for website training held on June 9, 2022 for Commissioners Purinton, Laws and Kubik.
- c. Treasurer Laws explained the \$1750 expense for "Aquatic Plant Management Plan" is for professional consulting services to prepare a WDNR Grant Application. The expense is expected to be incurred in the fourth quarter of 2022.
- d. Treasurer Laws will file the Silver Lake Management District's Certification of Taxes in the amount of \$52,000 with the Village of Salem Lakes as well as any further documentation required by the Wisconsin Department of Revenue.

A motion was made by Donna Kubik, seconded by John Coffey to approve the Treasurer's Report dated August 31, 2022. The motion was approved.

8. May 28, 2022 Annual Meeting Debriefing

The following suggestions were made regarding the 2023 SLMD Annual Meeting:

- Improve training of volunteers; hard to do morning of annual meeting
- Location of check-in tables & more efficient check-in system
- Hold meeting indoors because of weather and improved acoustics
- Improve how questions are taken from the audience; need to record name and address
- Introduce a social element before/after the meeting
- Consider using Salem Lakes Village Hall for the Annual Meeting

9. Silver Lake Management District Website

Commissioner Kubik gave the following website update:

- Website development began January 2022
- Website went live April 2022
- Training Session Conducted June 2022
- Editor's Guide with instructions to maneuver website provided by Image Management LLC
- Image Management LLC to provide access to Mail Chimp for management of SLMD e-mail list
- Website is updated with meeting notices, minutes and additional lake maps and plans
- On-going insertion of photographs depicting lake life or lake history

The Board then discussed future revisions:

- Eliminate the "News" tab with a heading entitled "Boating Safety", or a version of the model used by the District of Powers Lake entitled "Common Sense". Donna Kubik will follow-up on this change.

The Board discussed adding the following information to the "Lake Life" tab:

- Silver Lake No Wake Rules & Boating Regulations Fact Sheet
It was suggested that the WDNR's Handbook of Wisconsin Boating Laws and Responsibilities be available to members attending the 2023 SLMD Annual Meeting.
- WDNR Fish Stocking History
- Public Board Launches & Beaches:
- Why does the Lake foam?
Jim Purinton and Donna Kubik will follow up on this topic, and presentations will be sent to Board members for their review before posting.

10. Discussion & Possible Action Concerning the District's Proposed 2023 Aquatic Plant Management Plan (APMP) & Proposed WDNR Grant Application

The District's timetable for preparation of the proposed 2023 Aquatic Plant Management Plan and the Proposed WDNR Grant Application was reviewed:

- Preliminary Grant Application September 15, 2022
- Consultation with WDNR October 2022
- Final Completion of Grant Application November 15, 2022
- Grant Awards/WDNR Announcement Spring 2023
- Aquatic Plant Survey Summer 2023
- Aquatic Plant Management Plan (APMP) Development Includes Public Input & Review Process Fall 2023
- APMP Finalized After WDNR Approval Spring 2024

The Board reviewed two consultant proposals received to prepare a Aquatic Plant Management Plan for the Silver Lake Management District: ILM, Waukegan, IL and Wisconsin Lake & Pond Resources LLC, Eldorado, WI

A motion was made by Harry Laws, seconded by Donna Kubik to accept the Wisconsin Lake & Pond Resource LLC's proposal for preparation of the District's Aquatic Plant Management Plan in the amount of \$13,585, subject to receipt of a 67% Cost-Share WDNR Grant in the amount of \$7,929.45. The Board approved the motion.

A motion was made by John Coffey, seconded by Harry Laws to approve the resolution that the Silver Lake Management Board approves the submittal of the WDNR Surface Water Planning Grant Application in the amount of \$7,929.45. The Board approved the motion.

A motion was made by Harry Laws, seconded by Donna Kubik, to approve the Authorizing Resolution dated September 14, 2022, regarding the Wisconsin DNR Grant Application For a Cost-Share Grant from the WDNR. The Board approved the motion.

A motion was made by Donna Kubik, seconded by Harry Laws to approve an expenditure of \$1,750 payable to Wisconsin Lake & Pond Resources LLC for assistance in the preparation of the WDNR Grant Application. The Board approved the motion.

11. Other Topics

- **Lake Levels/Dam:**
Jim Purinton provided background history on the Silver Lake Dam, graphics, and Lake Level Gauge Data for the lakes within the Village of Salem Lakes. A Fact Sheet on Lake Levels and the Dam will be prepared by Jim Purinton after additional research is concluded. The final product will be added to the website.
- **Silver Lake No-Wake Buoys:**
Jim Purinton provided a graphic of the lake's thirty (30) no-wake buoy locations in 2022. He informed the Board that he will be contacting the Village of Salem Lakes Village Administrator. This is a topic likely to be placed on the 2023 SLMD Annual Meeting agenda. It was noted several District members have raised questions about the number and placement of buoys on the lake.

12. Next Board Meeting

The next meeting of the Silver Lake Management District Board will be held at the Copper Bottom Bar & Grill, 28836 Silver Lake Road, Salem, WI on or about December 20, 2022.

13. Adjournment

There being no further business, this meeting was adjourned at 7:20 p.m.

Respectfully submitted,
Donna L. Kubik, Secretary